

Disinterment from City Cemetery at Hart Island

❖ Obtain disinterment permit from the burial desk by submitting an application for disinterment permit. It will cost \$40.00. At this time, disinterment permits, even for electronic certificates, cannot be obtained on-line. You must apply at 125 Worth Street. You will be asked by the burial desk to fill out a correction form as well, even if this was an electronic certificate. However, if you are able to retrieve the case electronically, you can make the necessary amendments on-line and once approved, file the application for the permit at the burial desk.

❖ Mail the following documents to:

Facility Maintenance and Repair Division
NYC Department of Corrections
13-07 Hazen Street
East Elmhurst, NY 11370

-Disinterment permit

-Disinterment Authorization Affidavit (signed by responsible party authorizing the disinterment)

-Two business cards.

- ❖ When the body has been exhumed, DOC will call to arrange a pick up time with the funeral director.
- ❖ The funeral director will access Hart Island via the ferry dock at the east end of Fordham Street in City Island.
(Follow City Island Avenue to the City Island Diner, make a LEFT to the end)
- ❖ Contact telephone for Dept of Corrections office (718) 546-0911.

TIP: The remains will be in a wood morgue box which is not leak proof. If you're using a gasketed metal casket, order a full open. A half-open unit will require you to remove the spring bed and padding because of the lid supports where the two panels meet. For cremations you should bring a plastic lined 'half-height' burial pine box.

To obtain permission to visit a grave on Hart Island, please direct the family to this web page:

[Click here to Request to visit a grave at Hart Island](#)